

LOAN POLICY

MAC/CCB fosters the enjoyment, understanding, and study, both nationally and internationally, of the works and collections held on long-term deposit, engaging diverse audiences in an open and participatory way.

Loan requests

Loan requests should be addressed to the Artistic Director by e-mail at mac@ccb.pt or sent by post to the MAC/CCB address no later than six months prior to the scheduled opening of the exhibition.

Requests must include:

- Contact details of the borrowing institution and the responsible officer;
- Exhibition title, dates, and tour schedule (if applicable);
 - A list of the requested works;
 - A description of the exhibition and the context in which the requested works will be presented;
 - An editorial plan (if applicable);
 - A facility report.

Assessment and approval

Loans are subject to the availability and condition of the requested works, the environmental conditions of the venue, the relevance of the project, and the approval of the Loans Committee and the Owners.

If the request is approved, the organising institution will be informed of the loan conditions. Unless otherwise specified in the individual collection's loan terms, all costs relating to packing, transport, conservation treatment, installation and deinstallation, courier services, and insurance are the responsibility of the organising institution.

Once the loan conditions have been accepted, MAC/CCB and the Owners will formalise the agreement through the signing of a loan contract.