

# Lisbon Jazz Summer School

REGULATION FOR 2010



## GENERALITIES

---

1. The **Lisbon Jazz Summer School (LJSS)** has as main goals: to offer a quality formation to the jazz students and musicians in Portugal; to provide the Jazz Summer Course participants the unequalled opportunities of profiting from the teachings of some of the best jazz musicians in the world and experiencing a close and intensive contact with an internationally recognized jazz band; to provide the Férias com Jazz participants the opportunity to initiate in this musical language; to contribute for a high-level education of jazz students and professionals and for the dynamics of national jazz and its international recognition; to be among the best jazz education events in Europe;
2. The LJSS is arranged in two scopes: formative and performative. The formative scope is composed by the LJSS Jazz Summer Course – an intensive jazz course for medium and advanced levels, open to jazz students and musicians with ages over 16 – and by the Férias com Jazz- an introductory jazz course for music students with ages between 12 and 15 years. The performative scope is composed by: the LJSS Opening Concert, performed by the band invited to tutor the Jazz Summer Course; the Jam Sessions; and the Closing Concerts performed by the LJSS participants;
3. The Jazz Summer Course has as pedagogical director the pianist Danilo Perez and as teachers Danilo Perez (piano), Adam Cruz (drums), Ben Street (bass), Rudresh Mahanthappa (alto saxophone) and Jamey Haddad (percussion);
4. The Férias com Jazz has as pedagogical director the trumpet player Gonçalo Marques, and as teachers Ana Araújo (piano), Bruno Santos (guitar), Claus Nymark (trombone, Big Band), João Guimarães (saxophone), Nelson Cascais (bass), Marcos Cavaleiro (drums) and Gábor Soriano (voice and free improvisation);
5. The LJSS Commissariat reserves the right to replace any of the teachers at any time, if conditions outside of their control demand it. The candidates will be immediately notified in writing of any changes to the group of teachers;
6. The official language of the Jazz Summer Course is English and the official language of the Férias com Jazz is Portuguese;

7. All of the LJSS participants will be able to join the Jam Sessions that will take place at CCB's "Cafeteria Quadrante", beginning at 22H, in dates to be announced. Here the participants will have the opportunity to play with each other and with the LJSS teachers/musicians. The Jam Sessions have free entrance and are open to the general public;
8. The LJSS Closing Concerts will occur on the last day of the Summer School, at the Small Auditorium of the CCB: one concert by the participants of the Férias com Jazz, and one concert by the participants of the Jazz Summer Course (time to be announced). The concerts are open to the general public.

### **PRE-INSCRIPTIONS and ENROLLMENT**

---

9. The participation in the LJSS is subject to a pre-inscription and an enrollment. The pre-inscription and enrollment processes are similar in the LJSS Jazz Summer Course and in the LJSS Férias com Jazz, and will occur in the same deadlines, as described below;
10. The pre-inscriptions will be open from March 1 to May 14;
11. It is assumed that, when delivering the pre-inscription, the candidate has total knowledge of the LJSS Regulation and accepts it entirely;
12. In order to complete his pre-inscription, a candidate must deliver to the LJSS Commissariat a fully filled-in pre-inscription form, along with the following elements (obligatory): copy of the identity card (both sides) or passport of the candidate, copy of the identity card (both sides) or passport of the candidate's responsible if he/she is a minor, motivation letter (under 150 words), musical curriculum (under 300 words), and a commercial record or demo of a musical performance of the candidate. These documents can be sent by:
  - Postal mail, to the following address:  
Lisbon Jazz Summer School  
Centro Cultural de Belém  
Praça do Império  
1449-003 Lisboa  
Portugal
  - Email to the email address [ljs.participants@gmail.com](mailto:ljs.participants@gmail.com) (identity card or passport in .jpg format, and audio in MP3 format, or video in MP4 format). The email should be kept to a maximum of 10Mb in size.

13. The pre-inscription form can be obtained at the CCB's main reception and ticket office, downloaded at [www.ccb.pt](http://www.ccb.pt) or asked to be sent by email;
14. The incorrect filling of the pre-inscription form or the omission of any of the obligatory elements will result in the enrollment's annulment;
15. The selection of the LJSS participants is of the responsibility of the LJSS Commissariat along with the pedagogical director of the Férias com Jazz;
16. This selection has as main objective to optimize the constitution of balanced groups (combos), considering the instruments played, and the participants' musical knowledge and artistic level;
17. The selection of the participants will be based on the following documents and criteria: pre-inscription form; motivation letter (under 150 words); musical curriculum (under 300 words); commercial record or demo of a musical performance of the candidate; instrument the candidate enrolls in; instrument level; musical knowledge level; fluency in English (only for the Jazz Summer Course candidates);
18. If the LJSS Commissariat considers these elements insufficient to evaluate the candidate, he/she can be asked to audition in a date and place to be determined.
19. In this edition of the LJSS, candidates who only want to enroll as listeners are not accepted. All candidates should have an active role as instrument players;
20. Starting on May 24, the LJSS Commissariat will contact all the candidates by email and/or by phone informing them whether they have or have not been selected to this year's edition of LJSS. If the candidate has been selected, he/she will be instructed by the LJSS Commissariat to proceed with his/her enrollment.
21. Appeals regarding the process of selection are not accepted;
22. The selected candidates can enroll between May 24 and June 25;
23. The enrollment in both LJSS courses is made through the payment of the totality of the fee, and is only considered complete when the candidate receives a written confirmation of that payment from the LJSS Commissariat.

24. Enrollment is only allowed to candidates that have been contacted and selected to participate. Enrollment is not allowed to candidates that haven't been contacted yet, as well as to candidates that haven't been selected to participate. No candidate should proceed with their own enrollment, unless he/she was instructed by de LJSS Commissariat to do so;
25. The Jazz Summer Course fee is 400,00 Euros, VAT included. This value includes the participant's lunch, at the CCB facilities, from July 17 to 24;
26. The Férias com Jazz fee is 250,00 Euros, VAT included, This value includes the participant's lunch, at the CCB facilities, from July 17 to 24;
27. These fees do not include trips, transportation, housing and any other meals;
28. The payment can be made by one of the following procedures:
- in person, at the "Direcção Financeira" of the CCB (check or cash);
  - by check, made payable to "Fundação Centro Cultural de Belém", addressed to:
 

José Rodrigues  
Direcção Financeira do CCB  
Lisbon Jazz Summer School  
Centro Cultural de Belém  
Praça do Império  
1449-003 Lisboa  
Portugal
  - by national or international bank account transfer to:
 

Bank: CAIXA GERAL DE DEPÓSITOS  
Office: Belém  
NIB: 0035 0150 00048952 63023  
IBAN: PT 50 0035 0150000 4895 2630 23  
SWIFT/BIC: CGDIPT PL
29. The candidates who choose to pay through bank account transfer should send the respective proof of transfer indicating their name (first and last), to the Commissariat (by email or postal mail);
30. On the first day, during the admission and accreditation, the participants will receive the original receipts for the payment of the fee;
31. In case of cancellation, charges are as follows:
- refund of 100% of the fee if the registration is cancelled until June 14;
  - refund of 50% of the fee if the registration is cancelled until June 25;
  - no refund for cancellations after June 25.

All cancellations must be made in writing, addressed to the LJSS Commissariat;

## LOGISTICS

---

32. All the activities of the LJSS will take place in the Centro Cultural de Belém (CCB);
33. The admission and accreditation of the LJSS participants will be lead by the Commissariat and a member of the CCB team. It takes place on July 16, first day of the LJSS (day of the Opening Concert), between 18h00 and 20h00, at the Small Auditorium foyer. There the participants will receive the following material:
- LJSS Identity card;
  - 1 ticket for the LJSS Opening Concert (Jazz Summer Course participants);
  - 2 tickets for the LJSS Opening Concert (Férias com Jazz participants and their responsible);
  - original receipts for the payment of the fee;
  - course goals, curriculum and contents;
  - documentation for classes;
  - course timetable;
  - Names of the musicians/ teachers;
  - Contacts of the LJSS team;
  - CCB facilities: where to eat, where to access the internet, where to make phone calls, where to ask for photocopies, etc.;
34. In order to promote interaction between participants and teachers and to keep up a good pace of work, participants and teachers should have lunch at the CCB cafeterias;
35. LJSS classes end at 18h00. All participants should leave the CCB building through the Artists Entrance. Minors should leave the building with their responsible, according to the information given in the pre-inscription form;
36. In case a minor is authorized by his/her responsible to leave the CCB building alone, a written authorization and declaration of responsibility must be added to the pre-inscription form;
37. Every participant should bring his/her own instrument, except for the following:
- a. Pianists
  - b. Drummers (it is necessary to bring sticks; it is allowed to bring cymbals)

## OTHER

---

38. Every LJSS participant will receive a diploma signed by the pedagogical director of his/her course that certifies the participation in the LJSS. In what concerns the Jazz Summer Course participants, the diploma will only be granted to those who attended more than 50% of the classes;
39. By the end of the LJSS, a personal questionnaire will be delivered to the participants to evaluate their level of satisfaction. This questionnaire should be delivered back to the Commissariat;
40. For the promotion of this year's and future editions of the LJSS, images and sound maybe recorded in any LJSS activity, by the CCB team or by the authorized press. CCB assures that none of the recordings will be ever used for commercial purposes;
41. The LJSS Commissariat and the CCB reserve the right to suspend the participation in the LJSS of any participant who reveals a behavior that prevents the good functioning of the LJSS and the work of any intervenient in this event;
42. The LJSS Commissariat and the CCB reserve the right to cancel the LJSS if conditions outside of their control demand it. Under these circumstances a full refund of the participants' fees will be made. Please note that the LJSS Commissariat and the CCB cannot be held responsible for any costs or expenses incurred by the participants as a result of the cancellation.